

PLEASLEY PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON 13 MAY 2019**

Present

Councillor J H Wright (Chair)

Councillors I Allen, Mrs P M Bowmer, Mrs V Douglas, D M Gamble, Mrs J Jones, N Jordan, Mrs C W Kirkham, T Kirkham and Mrs C Randall

Also present:

District Councillor E Smyth and one member of the public

PART1- NON-CONFIDENTIAL INFORMATION

114/19 Election of Chairman of Pleasley Parish Council for the year of 2019/20

RESOLVED Councillor J H Wright be re-elected Chairman of the Council for the municipal year 2019/20

115/19 Election of Vice-Chairman of Pleasley Parish Council for the year 2019/20

RESOLVED that Councillor Mrs P M Bowmer be re-elected Vice-Chairman for the municipal year 2019/20

116/19 Appointment of Representatives to Outside Bodies

(a) Community Centre Management Committees

RESOLVED that all the Parish Councillors be appointed to the New Houghton Community Centre and The Verney Institute Management Committees for the municipal year 2019/20 and, where appropriate, a representative of the bodies or organisations using the facilities be invited to attend the meetings.

(b) Pleasley Vale Park Area Conservation Partnership Scheme Advisory Committee

RESOLVED that Councillor Mrs P M Bowmer and Councillor J H Wright be appointed to represent the Parish Council on the above for the municipal year 2019/20

117/19 Apologies for absence

County Councillor Dale apologised that she was unable to attend the meeting due to a prior engagement.

118/19 Declaration of Members interests

Councillor Wright declared a disclosable pecuniary interest in agenda item 16.

119/19 Dispensation granted to Members declaring disclosable pecuniary interests in an agenda item

None

120/19 Public Participation

(i) One member of the public was present

(ii) Report of the Police Representative

(i) No police representative was present at the meeting. Crime statistics for February and March, from the Police website, were presented by the Clerk:

Reported in February 2019

Anti-Social Behaviour 7
Burglary 3
Criminal damage and arson 2
Other Crime 1
Other Theft 2
Public Order 1
Vehicle Crime 2
Violence and sexual offences 7

Total 25

Reported in March 2019

Anti-Social Behaviour 7
Bicycle Theft 1
Criminal damage and arson 1
Drugs 1
Violence and sexual offences 4

Total 14

RESOLVED that the report be noted and the Clerk, as instructed by the council, will write to the Inspector to request the attendance of a police representative at a future meeting,

(iii) Report from Community Speedwatch Initiative (if any)

None

(iv) **Report of the County Councillor**

None.

(v) **Report of the District Councillor**

None.

121/19 Date of next Meeting

RESOLVED that the next meeting of the Parish Council be held on Monday 3 June 2019 in the Verney Institute, Newboundmill Lane, Pleasley and that the meeting for July be provisionally fixed for 1 July 2019

122/19 Minutes of Last Meeting

RESOLVED that the minutes of the meeting held on 1 April 2019 be approved as a correct record and signed by the Chairman.

123/19 Chairman's Announcements

None

124/19 Allotments

- (i) The Clerk reported that some renewal payments were still outstanding and at the time of the meeting there were two vacant plots on the Meden Avenue Site and one on the Crompton Street site. It was also reported that an initial survey had been made of the Meden Avenue allotment site following reports of mud near the Occupation Road entrance. It was reported that at the time of the visit the allotment site was dry. It was

RESOLVED that the report be noted and that the Meden Avenue site will remain under observation to determine the full extent of any necessary remedial work for consideration at a future parish council meeting

125/19 Cemetery

- (i) No issues to report. It was

RESOLVED that the report be noted.

126/19 Footpaths

- (i) The Clerk reported that the litter bin near to the Bus Shelter on the side of the road to the Doctor's Surgery has been replaced. It was

RESOLVED that the report be noted.

127/19 **Highways**

- (i) The Clerk reported that graffiti had been removed from the bus shelter adjacent to Meden Vale Engineering. The Clerk also reported that an email had been received from Derbyshire County Council requesting up-to-date feedback on the improvements made to the Pleasley Cross area of the Newboundmill Lane, Junction, and asked for consideration to be given to installing additional signage if necessary. It was

RESOLVED that the report and the contents of the email be noted and the request for feedback on the junction is included as an agenda item at the next meeting.

128/19 **New Houghton Community Centre**

- (i) The Clerk reported that the broadband telephone line had been damaged when the Church adjacent to the community centre was demolished; though it had, subsequently, been repaired. The Clerk also reported that there had been some water ingress from the roof of the centre, also resulting from the demolition work. The Clerk reported that an email had been received from a resident expressing concern that the water leak may have damaged the carpet and also expressed disappointment that the damaged telephone line had caused the cancellation of some computer group sessions. It was

RESOLVED that the report be noted and that a reply is sent to the resident to confirm their comments have been noted and that the Parish Council will continue to monitor the effect of the development work on the Community Centre

- (ii) Update on Open Door Computer Group

The Clerk reported that it had been necessary to cancel two sessions due to the damaged telephone line but, a repair had been made and, all now appeared to be in normal working order. It was

RESOLVED that the report be noted.

129/19 **Recreation Grounds**

- (i) The Clerk reported that a pre-installation site visit was to be made by HAGS on 20 May 2019 to both recreation grounds and that Councillor Allen would also take part in the meeting at the Rotherham Road Recreation Ground. It was

RESOLVED that the report be noted

130/19 Street Lighting

- (i) No issues to report It was

RESOLVED that the report be noted.

131/19 Verney Institute

- (i) No issues to report It was

RESOLVED that the report be noted

132/19 Correspondence

The following items of general correspondence have been received:

- (i) Letter on behalf of the Millennium Green Trust and New Houghton Community Association requesting grant support towards the cutting costs for the Millennium Green. It was

RESOLVED that a section 137 grant for a maximum of £660.00 will be given to the Millennium Green Trust towards the maintenance costs of the Millennium Green. This sum is in accordance with the costs quoted in the request letter and represents a grant for three grass cuts at a cost of £220.00 per cut

- (ii) Email from Bolsover District Council informing of the intention of Bolsover District Council to pass a resolution to adopt, to the extent that it is not already in force, the provisions of Part II Local Government (Miscellaneous Provisions) Act 1976 within the district of Bolsover. This is in connection with the licensing of private hire vehicles and hackney carriages. It was

RESOLVED that the contents be noted

- (iii) Email from Bolsover District Council with notice of the Election of European Members of Parliament for the East Midlands Region on 23rd May 2019. It was

RESOLVED that the contents be noted.

- (iv) Email from the Community Fundraising Co-ordinator of St John Ambulance requesting grant support towards the purchase of First Aid equipment for the Pleasley unit of St John Ambulance. It was

RESOLVED that a section137 grant for £300.00 is made towards the equipment costs of the Pleasley unit of St John Ambulance

- (v) Letter from Bolsover District Council asking for Parish Council members to attend the meetings of the Bolsover District Parish Council Liaison Group. After a short discussion it was

RESOLVED that The Clerk would submit the names of Councillor D M Gamble, Councillor Mrs C W Kirkham, and Councillor Mrs C Randall

- (vi) Email from Bolsover District Council requesting details of events for inclusion in the next edition of the Bolsover District Council Parish gazette. It was

RESOLVED that the contents be noted

133/19 DALC Circular 4, 5 and 6

RESOLVED that the contents be noted.

134/19 Pleasley Parish Council Newsletter

The Chairman reported that the next edition of the Newsletter would be published after the Scarecrow Festival.

RESOLVED that the report be noted.

135/19 Pleasley Parish Council's Website

No matters were raised under this item.

RESOLVED that the report be noted.

136/19 Update on the Scarecrow Festival

The Chairman indicated that several offer of volunteer help had been received and all necessary arrangements for the event were being made.

RESOLVED that the report be noted.

137/19 Live and Local

- (i) It was reported that fifty-nine tickets were sold for the 'Tell tale Tusk' event on 27 April 2019

- (ii) A short discussion was held to consider the request by, and recommendation of, Live and Local to apply a fifty pence increase to the event ticket price from 1 October 2019. It was

RESOLVED that the fifty pence increase will be applied and the ticket price for each event from 1 October 2019 will be £10.50.

138/19 Review of fees and charges for 2019/20

The Clerk reported that it was necessary to review fees and charges annually. Following a discussion, it was agreed that there would be no change and they be set as for the fees and charges applicable as at 14 May 2018. It was

RESOLVED that the fees and charges as set out on the attached sheet be agreed for 2019/20

139/19 Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2019

The Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2019 was presented at the meeting. It was

RESOLVED that the Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2019 be approved by the Council, and signed by Cllr J H Wright (Chairman) and the Clerk

140/19 Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2019

The Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2019 was presented at the meeting. It was

RESOLVED that the Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2019 be approved by the Council, and signed by Cllr J H Wright (Chairman) and the Clerk

141/19 Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2018

The Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2019 was presented at the meeting. It was

RESOLVED that it should be noted that the internal audit concludes that all internal control objectives were being achieved throughout the financial year

142/19 Bank Reconciliation Statement as at 31 March 2019

The Bank Reconciliation Statement as at 31 March 2019 was presented at the meeting. It was

RESOLVED that the bank reconciliation be agreed for 31st March 2019

143/19 Review of Standing Orders and Financial Regulations

The Clerk reported that Standing Orders and Financial Regulations should be reviewed at the Annual Meeting. It was

RESOLVED that

- (i) The Standing Orders be approved and adopted without change
- (ii) The Financial Regulations be approved and adopted without change

144/19 Appearance of Pleasley Parish Area

No matters were raised under this item.

145/19 Planning Matters

- (i) Planning applications
None
- (ii) Planning applications received after the publication of the agenda
None
- (iii) Ratification of decisions made by email consultation since the last meeting
None

Notification of Decision

Application No: 19/00139/FUL
Proposal: Erection of a two storey detached dwelling
Location: Plot 7 Development Off Verney Street New Houghton
Applicant: Mr Daniel Williams

Approved subject to nine conditions.

Application No: 19/00180/DETRSG
Proposal: Prior Approval of change of use of hairdressers and vacant retail premises to dwellinghouse
Location: 100 Verney Street New Houghton Mansfield NG19 8TH
Applicant: Mr Melvyn Hiser

Further to consultation regarding the above application for a Determination for Retail and Sui Generis to Residential.

Following consideration of the application the District Council has determined that prior approval is not required for the development and it may go ahead.

146/19 Accounts

<u>Expenditure</u> <u>Cheque No</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
0301	DALC (Derbyshire Association of Local Councils)	Annual Subscription for period 01/04/19 to 31/03/20	£534.57
0302	ICCM	Annual Membership	£95.00
0303	Mick Plant	Print and deliver Newsletter 56	£280.00
0304	Shelter Maintenance Ltd	Cleaning of bus shelters (March)	£72.00
0305	TIS Ltd	Alarm maintenance and monitoring contract for Verney Institute	£675.72
0306	C & L Janitorial Ltd	Cleaning Products – Verney Institute	£46.21
0307	J Butler	Improvement work to water supply system at Verney Institute	£338.00
0308	Bolsover District Council	Trade refuse contract for Cemetery (1/4/19 to 30/9/19)	£551.98
0309	Bolsover District Council	Trade refuse contract for New Houghton Community Centre (1/4/19 to 30/9/19)	£367.90
0310	Bolsover District Council	Trade refuse contract for Verney Institute (1/4/19 to 30/9/19)	£112.71
0311	Shirebrook Town Council	Hire of outreach chair aerobics instructor for exercise class (February and March 2019)	£160.00
0312	Shelter Maintenance Ltd	Cleaning of bus shelters (April)	£72.00
0313	Civic Pride UK Ltd	Lamppost testing for Hanging Baskets	£489.60
0314	PSB Services	Internal Audit	£150.00
0315	JRB Enterprise Ltd	Dispenser Refill - Dog Foul Waste Bags	£294.00
0316	Bolsover District Council	Dog/Litter bin emptying January to March 2019	£464.83
0317 to 0318	Employees	Wages and Expenses	£1234.90
0319	Cancelled	Cancelled	Cancelled
0320 to 0322	Employees	Wages and Expenses	£1641.86
0323	HMRC	Tax and NIC	£318.82
0324	P Crouch	Reimbursement for Kitchen roll and weed killer for Verney Institute	£14.00
0325	N Pocklington	Reimbursement for replacement light bulb for Verney Institute	£6.00

Income					
Paid into bank	2/4/19	15/4/19	23/4/19	3/5/2019	10/5/2019
Verney	116.00	233.00	175.00	118.00	252.00
Live and Local				277.04	
New Houghton Community Centre	40.00				404.00
Cemetery			100.00		100.00
Allotments			245.50	90.00	15.00
Sponsorship of Scarecrow Festival				150.00	
Total (£)	156.00	233.00	520.50	635.04	771.00

Balance of bank current account as at 10 May 2019 £68,241.41

Balance of building society account as at 10 May 2019 £40,386.80

Total Balance as at 10 May 2019 £108,628.21

Part 2-CONFIDENTIAL INFORMATION

147/19 Resolve that the public be excluded from the meeting during the discussion of the following item(s) of business to avoid the disclosure to them of confidential information in breach of the obligation of confidence as defined in Section 100a(2) of the Local Government Act 1972.

Councillor Wright having declared a disclosable interest in the following item left the room and did not take part in the discussion or the voting.

In the absence of the Chairman Councillor Mrs Bowmer, the Vice Chairman, took the chair for item 148/19

148/19 Chairman's allowance

Following a discussion, it was:

RESOLVED that the Chairman's allowance be set at £1000 for the municipal year 2019/20.

Signed.....
Chairman