

PLEASLEY PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON 17 MAY 2021

Present

Councillor Mrs C Randall (Chair)

Councillors I Allen, Mrs P M Bowmer, Mrs C W Kirkham, T Kirkham, Miss Louise Stokeley and J H Wright

PART1- NON-CONFIDENTIAL INFORMATION

- 114/21** **Election of Chairman of Pleasley Parish Council for the year of 2021/22**
Chairman Councillor J H Wright opened the meeting by welcoming new member Councillor Louise Stokeley to the Pleasley Parish Council. There were two nominations; Councillor I Allen nominated Councillor J H Wright and was seconded by Councillor Mrs P M Bowmer. Councillor Mrs C Randall nominated herself and was seconded by Councillor Mrs C W Kirkham. A vote was taken, the result being three against four; to record the votes: Councillors Allen, Bowmer and Wright for Councillor J H Wright; Councillors T Kirkham, C W Kirkham, Stokeley and Randall for Councillor C Randall. Councillor Mrs C Randall was deemed to be chair of Pleasley Parish Council for the municipal year of 2021/22; Councillor J H Wright vacated the chair and Councillor Mrs C Randall took over. It was RESOLVED Councillor Mrs C Randall be elected as Chair of the Council for the municipal year 2021/22
- 115/21** **Election of Vice-Chairman of Pleasley Parish Council for the year 2021/22**
RESOLVED that Councillor Mrs P M Bowmer be re-elected Vice-Chairman for the municipal year 2021/22
- 116/21** **Appointment of Representatives to Outside Bodies**
(a) Community Centre Management Committees
RESOLVED that all the Parish Councillors be appointed to the New Houghton Community Centre and The Verney Institute Management Committees for the municipal year 2021/22 and, where appropriate, a representative of the bodies or organisations using the facilities be invited to attend the meetings.
- (b) Pleasley Vale Park Area Conservation Partnership Scheme Advisory Committee
RESOLVED that Councillor Mrs P M Bowmer and Councillor Mrs C Randall be appointed to represent the Parish Council on the above for the municipal year 2021/22
- 117/21** **Apologies for absence**
Apologies of absence were received noted and accepted from Councillor D M Gamble who was unable to attend due to a pre-arranged family visit and Councillor Mrs J Jones who was ill

118/21 Declaration of Members interests

Councillors I Allen, T Kirkham and Miss L Stokeley declared an interest in correspondence item (v), and Councillor Mrs C Randall declared a disclosable pecuniary interest in agenda item 16.

119/21 Dispensation granted to Members declaring disclosable pecuniary interests in an agenda item

None

120/21 Public Participation

(i) No members of the public were present

(ii) Report of the Police Representative

(i) No police representative was present at the meeting. Crime statistics for March, from the Police website, were presented by the Clerk:

Anti-Social Behaviour 7
Criminal Damage and Arson 2
Drugs 2
Other Crime 2
Other Theft 1
Vehicle Crime 1
Violence and sexual offences 2
Total 17

RESOLVED that the report be noted

(iii) Report from Community Speedwatch Initiative (if any)

None

(iv) Report of the County Councillor

It was reported that normal business was yet to resume after the election on 6 May 2021 as the establishment of, and appointment to, committees was still taking place.

(v) Report of the District Councillor

It was reported that normal business was yet to resume after the election on 6 May 2021. More detail of the council structure would be determined at the Annual Council Meeting on 26 May 2021, during which the establishment of, and appointment to, committees will take place.

121/21 Date of next Meeting

RESOLVED that the next meeting of the Parish Council be held on Monday 7 June 2021 in the Verney Institute, Newboundmill Lane, Pleasley and that the meeting for July be provisionally fixed for 5 July 2021.

122/21 Minutes of Last Meeting

RESOLVED that the minutes of the meeting held on 12 April 2021 be approved as a correct record and signed by the Chairman.

123/21 Chairman's Announcements

None

124/21 Allotments

- (i) The Clerk reported that a Bolsover District Council Officer had visited the Meden Avenue Allotment Site and will provide a quote for the removal of rubbish. It was

RESOLVED that the report be noted

125/21 Cemetery

- (i) No issues to report. It was

RESOLVED that the report be noted.

126/21 Footpaths

- (i) No issues to report. It was

RESOLVED that the report be noted.

127/21 Highways

- (i) No issues to report. It was

RESOLVED that the report be noted.

128/21 New Houghton Community Centre

- (i) No issues to report. It was

RESOLVED that the report be noted.

- (i) Update on Open Door Computer Group

The Clerk reported that remote working, by providing online support for members of the group, in response to the Coronavirus Covid-19 pandemic was still continuing. It was

RESOLVED that the report be noted.

129/21 Recreation Grounds

(i) No issues to report. It was

RESOLVED that the report be noted.

130/21 Street Lighting

(i) No issues to report It was

RESOLVED that the report be noted.

131/21 Verney Institute

(i) No issues to report. It was

RESOLVED that the report be noted

132/21 Correspondence

The following items of general correspondence have been received:

(i) Email from Derbyshire County Council with a copy of Community News dated 13 April 2021.It was

RESOLVED that the contents be noted

(ii) Email from Derbyshire County Council with a copy of Community News dated 21 April 2021. It was

RESOLVED that the contents be noted

(iii) Email from DALC detailing the High Court Ruling on remote council meetings. It was

RESOLVED that the contents be noted.

(iv) Email from Active Derbyshire with April 2021 News. It was

RESOLVED that the contents be noted.

- (v) Email from the Secretary of the New Houghton Community Association providing further details relating to the costs, potential activities planned, and other sources of funding which may have been secured by the association, in support of a request for a grant to contribute towards the costs of Pleasley Vale and Extreme Wheels activities at a Summer Fayre for the public, planned for 21st August 2021. It was

RESOLVED that the Parish Council will support the event by providing funding for two Extreme Wheels sessions (to be booked by the Clerk on behalf of the Parish Council) to take place on the Rotherham Road Recreation Ground, New Houghton at the same time as the Summer Fayre on the Millennium Green.

- (vi) Email from Derbyshire County Council with a copy of Community News dated 17 May 2021. It was

RESOLVED that the contents be noted

133/21 DALC Circular May 2021

RESOLVED that the contents be noted.

134/21 Pleasley Parish Council Newsletter

Councillor Wright reported that the preparation of the next edition of the Newsletter was ongoing.

RESOLVED that the report be noted.

135/21 Pleasley Parish Council's Website

The Clerk reported that he would liaise with the website administrator to finalise the accessibility statement. It was

RESOLVED that the report be noted.

136/21 Resignation of Councillor Neil Jordan as a Parish Councillor

It was reported that a letter of resignation had been received from Councillor Jordan. It was

RESOLVED that the contents be noted and the Clerk will inform Bolsover District Council of the vacancy.

137/21 To provide an update (if any) on the proposal for the installation of CCTV in the Pleasley Parish

The Clerk reported that the contractor will be asked to investigate options which do not require the use of the Community Hub building for CCTV cameras or other equipment. It was

RESOLVED that the report be noted

138/21 To consider re-opening the New Houghton Community Centre and The Verney Institute to members of the public

- (i) A short discussion was held about the possibility of re-opening the buildings to members of the public. It was

RESOLVED that the buildings will remain closed and the next review will take place at the meeting on 7 June 2021

139/21 Scarecrow Festival 2021

A short discussion was held relating to an email circulated by Councillor Wright outlining different possibilities for the format of the event in the context of the uncertainty of any restrictions which may be in place at the proposed event dates. It was

RESOLVED that the report be noted and that consideration will be given to these options at future meetings

140/21 Review of fees and charges for 2021/22

The Clerk reported that it was necessary to review fees and charges annually. Following a discussion, it was agreed that there would be no change and they be set as for the fees and charges applicable as at the last Annual Parish Council Meeting held on 14 May 2019. It was

RESOLVED that the fees and charges as set out on the attached sheet be agreed for 2021/22

141/21 Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021

The Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021 was presented at the meeting. It was

RESOLVED that the Annual Governance Statement (Section 1), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021 be approved by the Council, and signed by Cllr Mrs C Randall (Chair) and the Clerk

142/21 Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021

The Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021 was presented at the meeting. It was

RESOLVED that the Accounting Statements (Section 2), of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021 be approved by the Council, and signed by Cllr Mrs C Randall (Chair) and the Clerk

143/21 Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021

The Annual Internal Audit report, of the Annual Return for Smaller Authorities in England, for the financial year ended 31 March 2021 was presented at the meeting. It was

RESOLVED that it should be noted that the internal audit concludes that all internal control objectives were being achieved throughout the financial year

144/21 Bank Reconciliation Statement as at 31 March 2021

The Bank Reconciliation Statement as at 31 March 2021 was presented at the meeting. It was

RESOLVED that the bank reconciliation be agreed for 31st March 2021

145/21 Review of Standing Orders and Financial Regulations

The Clerk reported that Standing Orders and Financial Regulations should be reviewed at the Annual Meeting. It was

RESOLVED that

- (i) The Standing Orders be approved and adopted without change
- (ii) The Financial Regulations be approved and adopted with a change to the Public Procurement Threshold by updating Footnote 3 Regulation 11.1c in accordance with NALC briefing F02-21

146/21 Appearance of Pleasley Parish Area

No matters were raised under this item.

147/21 Planning Matters

- (i) Planning applications

Application for Full Planning Permission

Application No: 21/00264/FUL **Decision Level: Delegated**
Proposal: Two storey side extension
Location: 4 Leas Avenue Pleasley Mansfield NG19 7PR
Applicant: Mr Jake Harrison

RESOLVED that no comments be made

(ii) Planning applications received after the publication of the agenda

Application for Full Planning Permission

Application No: 21/00271/FUL **Decision Level: Delegated**
Proposal: White render to the front
Location: 28 Deansgate Pleasley Mansfield NG19 7QW
Applicant: Mrs Tracy Ambrick

RESOLVED that no comments be made

Application for Full Planning Permission

Application No: 21/00272/FUL **Decision Level: Delegated**
Proposal: Demolition of existing dwelling and replace with new dwelling
Location: Hillside Newboundmill Lane Pleasley Mansfield
Applicant: Rachael Dronfield

RESOLVED that no comments be made

Application for Works to Tree(s) in a Conservation Area

Application No: 21/00291/TCON **Decision Level: Delegated**
Proposal: To fell 2 mature Holly trees (T1 and T2)
Location: 8 Newboundmill Lane Pleasley Mansfield NG19 7PL
Applicant: Robert Hill

RESOLVED that no comments be made

(iii) Ratification of decisions made by email consultation since the last meeting

Application No: 21/00232/FUL **Decision Level: Delegated**
Proposal: Erection of cattery
Location: 1 Rockley Cottages Green Lane Stony Houghton Mansfield
Applicant: Ms L Holmes

RESOLVED that no comments be made

Notification of Decision

None.

148/21 Accounts

<u>Expenditure</u>			
<u>Cheque No</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
0699	Gardenforce	Move goalposts and fill ground at Terrace Lane Recreation Ground	£300.00
0700 to 0704	Employees	Wages and expenses	£2605.18
0705	HMRC	Tax and NIC	£78.85
0706	ICCM	Annual Membership	£95.00
0707	JRB Enterprise Ltd	Dispenser Refill - Dog Foul Waste Bags	£296.40
0708	Shelter Maintenance Ltd	Cleaning of bus shelters (April 2021)	£67.18
0709	PSB Services	Internal Audit	£150.00
0710	Total Integrated Solutions Ltd	Call out fee and repair to Verney Intruder Alarm	£256.20

Income

Paid into bank	20/4/21
Allotments	252.50
Scarecrow Festival Sponsorship	60.00
Total (£)	312.50

Balance of bank current account as at 30 April 2021	£47,368.18
Balance of building society account as at 30 April 2021	£40,675.82
Total Balance as at 30 April 2021	£88,044.00

Part 2-CONFIDENTIAL INFORMATION

149/21 Resolve that the public be excluded from the meeting during the discussion of the following item(s) of business to avoid the disclosure to them of confidential information in breach of the obligation of confidence as defined in Section 100a(2) of the Local Government Act 1972.

150/21 Crompton Street and Meden Avenue Allotment Sites

A short discussion was held about the on-going issues relating to unauthorised bonfires and rubbish on the allotment sites. Councillor T Kirkham and Councillor Miss L Stokeley volunteered to undertake regular monitoring of the two allotment sites. It was

RESOLVED that the establishment of an allotment working party would be considered at a future meeting which would determine its membership and terms of reference

151/21 Caretaker Verney Institute

The Clerk reported that applications for the vacancy had been received by the closing date of 30 April. It was

RESOLVED that in the first instance these will be reviewed by the Chair and the Clerk and that if a decision to interview is made the Chair will contact individual councillors about their participation in the interview process.

Councillor Mrs C Randall having declared a disclosable interest in the following item left the room and did not take part in the discussion or the voting.

In the absence of the Chairman Councillor Mrs P Bowmer, the Vice Chairman, took the chair for item 152/21

152/21 Chairman's allowance

Following a discussion, it was:

RESOLVED that the Chair's allowance be set at £1000 for the municipal year 2021/22.

Signed.....
Chairman